

CURRENT VACANCIES as of
October 2016
For COMMISSIONER-APPOINTED
BOARDS, COMMITTEES & COMMISSIONS

The Charles County Commissioners are seeking County residents to fill vacancies on the following Boards, Committees & Commissions:

- **Adult Public Guardianship Review Board**
- **Alarm Review Board**
- **Board of License Commissioners (Liquor Board) *District 2***
- **Board of Social Services**
- **Business Development Loan Fund for Women, Minorities, and Veterans (formerly Disadvantaged Business Loan Review Committee)**
- **Commission on Individuals with Disabilities**
- **Economic Development Advisory Board *Newly Formed***
- **Ethics Commission**
- **Heritage Commission**
- **Nuisance Abatement Board**

Applications are available on the Charles County Government website at <http://www.charlescounty.org/apps/citizenadvisory/public/enterApplication.jsp> or by contacting Carol DeSoto, Commissioner Specialist at 301-645-0691 or e-mail desotoc@charlescountymd.gov. *A separate application must be submitted for each membership to which you wish to apply.*

POSITIONS REMAIN OPEN UNTIL FILLED

Vacancy/Vacancies:

On the 11-member **Adult Public Guardianship Review Board**. The Commissioners are seeking to appoint a Doctor, a Registered Pharmacist, and a Psychiatrist. The Board provides impartial oversight of the care and services provided for the individuals under public guardianship; reviews the current status of health and welfare of these persons; and makes recommendations as to whether guardianship should be continued as established, modified, or terminated. The Board meets twice a year and as needed for emergency situations. Members serve 4 year terms.

On the **Alarm Review Board** for an Alarm User from the Public at Large and a Local Alarm Business Representative. The Board was established by Ordinance No. 98-48 to encourage alarm users and alarm businesses to maintain operational reliability and to properly use alarm systems to reduce/or eliminate false alarm dispatch requests. The Alarm Review Board will conduct periodic reviews of false alarm records and formal hearings to consider evidence presented by interested parties regarding appeals from fines and/or other charges relating to installation or operation of an alarm system. The Board meets as needed.

On the **Board of License Commissioners (Liquor Board)**, one citizen for a **District 2 Representative**. The task of this Board is to review and approve the issuance and renewal of liquor licenses in Charles County, and establish penalties for violations. The Board meets the 2nd Thursday of each month at 10:00 a.m. in the County Government Building. Members serve four-year terms.

On the **Board of Social Services** for Citizen Members. The Board of Social Services is tasked with dealing with policies, programs, and problems of the local Department of Social Services and Public Assistance administration. This board meets the 3rd Monday of the month at 7:00 pm.

On the **Business Development Loan Fund for Women, Minorities, and Veterans (*formerly Disadvantaged Business Loan Review Committee*)** for a small business owner. This Committee serves as an advisory review body for the purpose of reviewing and approving loans to eligible businesses under the procedures of the Disadvantaged Loan Fund. The Committee meets only when applications are received on an as needed basis.

On the **Commission on Individuals with Disabilities**. This board provides the Charles County Commissioners with advice, information and assistance with the Americans with Disabilities Act, to increase social acceptance and ensure full participation of individuals with disabilities in the many facets of County life. Meetings are held on the 3rd Monday of every month at 3pm at County Government building in the office of the Safety Officer.

On the **newly formed Economic Development Advisory Board** for individuals with private sector experience and/or expertise in one of the following areas: Charles County Public Schools, College of Southern Maryland, Naval Installation at Indian Head,, Owner or corporate level manager of a Charles County business in a Target Industry Sector, Owner or corporate level manager of any Charles County business. Target industries include federal contracting and high value professional services; health services; entrepreneurial and retail development; and R&D, engineering and computing. This advisory board will provide input and feedback on Economic Development Department programs, policies and initiatives, as well as feedback or recommendations to the Board of Commissioners as they relate to policy issues affecting economic development. Members will serve three year terms, however initial terms may be shorter in order to stagger membership

On the **Ethics Commission** for a citizen member. The responsibilities of this Board are to devise, receive and maintain all forms generated by the Charles County Code, Chapter 170, Code of Ethics; to provide published advisory opinions to persons subject to the aforementioned code as to the applicability of the provisions; to investigate, process and make determinations as to complaints filed alleging violation of the aforementioned code; and to conduct a public information program regarding the purpose and application of the aforementioned code. The Board meets at least quarterly and currently on a monthly basis at 7:00 pm in the County Government Building. Members serve four-year terms.

On the **Heritage Commission** for Citizen Members. The task of the Heritage Commission is to manage, procure, preserve and disseminate materials relating to the local history of Charles County. Members serve 4-year terms.

On the seven-member **Nuisance Abatement Board** for a citizen member. This Board conducts hearings pertaining to citizen complaints regarding unsightly accumulation of paper, junk, vehicle parts, trash, garbage, leaves, etc. and if grass, weeds, uncultivated vegetable growth, briars, bush and plants are more than 1 foot high on private property.